



# PCC INDUCTION

BASED ON A TEMPLATE FROM CHRIST CHURCH DOWNEND

## OVERVIEW

The aim of the evening is to help those who are new to the PCC to meet some of the members and gain a better understanding of both what the PCC does and how it operates. Ideally the incumbent, churchwardens, treasurer or secretary, and one other recent member of the PCC, attend along with all new members. One person needs to lead the event, with others contributing in whatever way makes sense in your context. Throughout keep it as interactive as possible, and ensure there is plenty of time for questions.

## REFRESHMENTS

Offer/Provide nice refreshments appropriate to the time of the day you are holding the meeting, with an opportunity for people to get to know one another.

## SHARING OF PREVIOUS EXPERIENCE

Include an interview with a member of the PCC who joined recently about their experience.

## THE ROLE OF PCC

Take time to explain the purpose of the PCC, perhaps referring to 'The PCC – an Introduction for New Members' guide. If you have captured your PCC's purpose in a simple statement, be sure to share this with the group.

## CODE OF CONDUCT

If you have an agreed code of conduct, take time to go through it with the new members, and illustrate key aspects using examples from the last year of the PCC's life.

## EXPECTATIONS OF PCC MEMBERS

It will help to clarify expectations of members around the following areas:

- Attendance.
- Conflicts of interest/confidentiality.
- Prior to PCC meetings (what is expected of them; the paperwork they will need to read, etc.).
- During PCC meetings. Walk them through a recent agenda, ensuring you explain any technical terms.
- Following PCC meetings (including involvement with other areas of church life).

## PCC MEMBERS AS TRUSTEES

Provide each member with the 'Trusteeship Leaflet' downloadable from Part 3 of this resource.

## THE VICAR'S PERSPECTIVE

Take time to give a sense of where you see things going over the next year, in particular highlighting any key issues you think the PCC will need to address.