# Church pastoral aid society

## Declaration of Suitability

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| **Introduction**  CPAS, through its various ministries, works with children and / or adults experiencing, or at risk of, abuse or neglect.  All paid roles within CPAS require a minimum of a Basic DBS check, with some roles meeting the eligibility criteria for an Enhanced DBS check. This Declaration of Suitability Form must be completed by all potential staff members whose role requires a Basic DBS check.  This form is strictly confidential and, except under compulsion of law, will be seen only by those involved in the recruitment / appointment process and, when appropriate, the CPAS Safeguarding Manager or another senior manager. | | | |
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| **DECLARATION OF SUITABILITY**  The expectations of this role are that you have no relevant unspent convictions, are not currently the subject of any criminal investigation or pending prosecution, and that there is no cause for concern regarding your conduct with children, young people or adults at risk in the context in the role for which you are applying. For further information regarding giving information about criminal records see <https://tinyurl.com/3u5wzmc7>.  It is also expected that if you become the subject of a criminal investigation, a social services investigation, a church or diocesan safeguarding investigation, or a church disciplinary process (e.g. CDM) you will inform the CEO or Safeguarding Manager. You should also be in agreement with any Code of Conduct applied to your role and agree to abide by it. If you have any concerns regarding your suitability for the post that you have applied for, you should discuss this with the CEO or Safeguarding Manager and NOT sign this form. | | |

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| **DECLARATION**  I understand the expectations of CPAS as detailed above, agree to uphold them and will inform the CEO or Safeguarding Manager if this situation changes.  Because I do not qualify for an Enhanced DBS check by CPAS for my role, I understand that I may not visit a CPAS Venture or Falcon holiday without gaining permission by completing a Visitors Form and doing the necessary checks with the CPAS office. I understand that if I apply to be a volunteer leader on a CPAS holiday I must complete the safer recruitment process in place at the time.  I understand that the information provided by me on this form will be stored in accordance with relevant data protection legislation, including the UK General Data Protection Regulation (UK GDPR). I consent to sharing this data before a decision is made to proceed with my application. | | | |
| **Full Name** |  | **Date of birth** |  | |
| **Address** |  | | | |
| **Signature** |  | **Date** |  |

This form is to be completed and returned by email, together with your job application, to [recruitment@cpas.org.uk](mailto:recruitment@cpas.org.uk)

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Church Pastoral Aid Society   
Registered charity no 1007820

A company limited by guarantee, registered in England no 2673220   
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